



## BOOKS

## PROCUREMENT

- **Procurement Type**  
*Materials / Services / Assets*
- **Product Master**  
*Product Master Creation and Maintenance*
- **Vendor Master**  
*Vendor Master Creation and Maintenance*
- **Purchase Indent / Purchase Requisition**  
*Purchase request can be raised by user for materials needed*
- **Purchase Quotation**  
*Entering Vendor Quotations in the System*
- **Quote Comparison**  
*Comparison of Vendor Quotations*
- **Purchase Order**  
*Order can be raised with product details to vendor*
- **Goods Receipt for Invoice and Order**  
*Supports both Local Purchase and Order based Purchase*
- **Goods Receipt Note**  
*Record Goods receipt for Purchase invoice and Order*
- **Multiple Goods Receipts**  
*For a Single Order Multiple Receipts can be generated and can control over excess receipts*
- **Free Qty while Goods Receipts**  
*Can record Free Qty received*
- **Purchase Invoice**  
*Both order based invoice and local invoice can be raised*
- **Vendor Sales Invoice**  
*can Map All details like Vendor Bill no Date*
- **Product details while Invoicing**  
*Product Batch no, Lot No and Expiry will be available while invoicing*
- **Vendor and Product Based GST**  
*GST Type and Percentage will be fetched from Vendor and Product Master*
- **Manual Edit option of GST Percentage and Rate**  
*User can manually edit Price and GST rate While Invoicing*
- **Type Based Purchase Ledger**  
*User can manually select on which Ledger should Invoice accounted*
- **Type Based Terms and Conditions**  
*Terms and Condition will be Mapped according to the type Selected*
- **Payment Term and Bank Details Mapping**  
*While Invoicing the Payment term and Bank details can be mapped*
- **Import Invoice**  
*Record import Purchase from outside country Vendor*
- **Robotic Process Automation while invoicing**  
*RPA Helps in creating invoice Documents with less manual intervention*
- **Document Attachment in Invoicing Screen**  
*In All Invoicing Screen user can attached multiple documents*
- **Custom Invoice Numbering**  
*User can generate dynamic numbering Sequence*
- **Invoice Print and Export**  
*Invoice Print and PDF Export can be done after Invoicing*
- **Multiple invoice Format**  
*User will have multiple Pre defined Report Formats*
- **3rd Party Commission**  
*On Purchase paid to be paid can also be calculated*
- **SEZ / Composition Levy enabled**  
*Invoicing and Accounting based on SEZ or Composition Levy*
- **Inclusive / Exclusive Tax**  
*Product Rate can be Give both Inclusive and Exclusive Tax*
- **TDS on purchase and Expenses**  
*TDS will be calculated and tax will be deducted from Payables*

- **Custom Reports Formats**

*User can define their own Invoice Format*

- **Custom Status Flow**

*Invoice to have a custom status work Flow*

- **Purchase Return**

*Record return of goods to vendor*

- **Expenses (Vouchers)**

*Record Taxable Expenses*

- **Credit Note (Vouchers)**

*Raise Credit note with amount and Tax for a invoice for Customer and Vendor*

- **Debit Note (Vouchers)**

*Raise Debit note with amount and Tax for a invoice for Customer and Vendor*

- **Custom Fields**

*User can add Dynamic fields to capture data and get MIS reporting (upto 3 levels )*

- **Production Order Lite**

*Production order lite will help in simple assembly process and keeps track on material movement*

- **Work Order Lite**

*Work Order Lite helps in products conversion or simple assembly for specific client and it keeps track on Customer inventory*

- **Industry wise custom field generation**

*Customer can create custom data capturing field ( date,textbox,dropdown and multiselect) upto 10 levels*

## BOOKS

## SALES

- **Product Master**

*Product Master Creation and Maintenance*

- **Customer Master**

*Vendor Master Creation and Maintenance*

- **Customer Active / In active and Custom Status Flow**

*User can set Custom status flow for customer management*

- **Customer Credit Limit**

*User can Set Credit Amount, that a customer can avail*

- **Sales Quotation**

*Issue Quotation with Tax payable*

- **Sales Order**

*Order can be raised with product details For Customer*

- **Sales Invoice**

*Invoice can be generated with GST Compliance*

- **Custom Invoice Numbering**

*Invoice numbering based on Category of sale*

- **Product details while Invoicing**

*Product Batch no, Lot No and Expiry will be available while invoicing*

- **Price List Mapping**

*Price Config according to Tier, type or on seasonal price change*

- **Customer and Product Based GST**

*GST Type and Percentage will be fetched from Customer and Product Master*

- **Manual Edit option of GST Percentage and Rate**

*User can manually edit Price and GST rate While Invoicing*

- **Type Based Sales Ledger**

*User can manually select on which Ledger should Invoice accounted*

- **Type Based Terms and Conditions**

*Terms and Condition will be Mapped according to the type Selected*

- **Payment Term and Bank Details Mapping**

*While Invoicing the Payment term and Bank details can be mapped*

- **Sales Price – MRP, PTS and Retail Price**

*Price can be configured according to the Customer*

- **Free Quantity – Trade Discount**

*Free Quantity can be issued to customer*



## • Sales Person Mapping

While Invoicing the Sales person involved in sales can be mapped

## • Export Invoice

Export Invoice will be created for Outside country Customer

## • Multi - currency

In Export invoice can record invoice in both Local Currency and foreign Currency

## • Robotic Process Automation while invoicing

RPA Helps in creating invoice Documents with less manual intervention

## • Invoice Print and Export

Invoice Print and PDF Export can be done after Invoicing

## • Multiple invoice Format

User will have multiple Pre defined Report Formats

## • 3rd Party / Sales Person Commission

System will generate Commission payable according to the rule

## • Inclusive / Exclusive Tax

Product Rate can be Give both Inclusive and Exclusive Tax

## • SEZ / Composition Levy enabled

Invoicing and Accounting based on SEZ or Composition Levy

## • Discount on Total, Percentage and Price

Discount can be configured by Product Based, Percentage and Total Amount

## • Territory Wise Sales

Territory can be created and mapped to invoice and get reports

## • Custom Status Flow

Invoice to have a custom status work Flow

## • Document Attachement in Invoicing Screen

In All Invoicing Screen user can attached multiple documents

## • Delivery Challan

Delivery Challan can be generated for goods moved without Invoice

## • Point Of Sale

POS Enabled for Retails Store Invoicing

## • Custom Fields

User can add Dynamic fields to capture data and get MIS reporting

## • Sales Return

In Case of Sales return, user can provide return details, system will create inventory changes and accounting entry

## • Industry wise custom field generation

Customer can create custom data capturing field  
( date,textbox,dropdown and multiselect) upto 10 levels

## BOOKS

## INVENTORY

## • Multiple Store / Warehouse Creation

User can Configure multiple Store / Warehouse with its GSTIN and Address

## • Product and Service

user can create Product as well as Service

## • HSN / SAC Mapping

For Product and Service user can mapp HSN and SAC Code

## • Search HSN No

User use Product description to Find its HSN number

## • SKU Mapping

User can map Barcode ID for product

## • Custom UOM

User can create Custom UOM

## • Inventory Type

maintain inventory with FIFO, LIFO or Weighted Average

## • Price mapping

User can map PTS, MRP and retail price

## • Tax type and Percentage

Create Product with tax type - Exempted, nil and regular

## • Product Category, Class and Brand

Classify Product with Category, class and Brand

## • Product Specification

User can add multiple specification according to the Category and Class

## • Inventory Control mapping

Map Product with Minimum, maximum and reorder Level

## • Control Sales and Purchase

For each product user can block Purchase and sales

## • Discontinue Product

Move product to In active status, so it will be available in reports

## • Custom Fields

User can add Dynamic fields to capture data and get MIS reporting ( upto 3 levels )

## • Bulk Product Update

Bulk update the selling price for all products

## • Products Import using CSV File

Upload Product list using CSV File

## • Products Excel Export

Export Product List in Excel

## • Inventory Locator

Inventory Locator helps in find inventory by location, Picklist Generation and inter BIN Transfer

## • Opening Stock

Provide opening balance on Year Start

## • Upload Opening Stock

Upload Stock using CSV File

## • Product Onhand Quantity

Screen Provides you the list of products and its on hand Quantity

## • View Inventory

User can view Inventory of particular Product

## • View Inventory History

Filter Period and view Inventory Movements

## • Adjust Inventory

Incase of Stock Mismatch, user can update in the screen

## • Inventory Tag Update

User can update inventory details like Purchase Price, location

## • View Inventory By Category

User can view Category wise Stock and its value

## • Inventory Shelf Life

User can view Inventory Shelf days stored

## • Inventory Expiry Summary

Screen Displays inventory according to Expiry date

## • View Segment Wise Product History

Screen displays the inventory of the product according to the dimension provided

## • Inventory Control Report

Reports provides Min , Max and reorder Level

## • Stock Transfer

Stock transfer helps in Inter Store stock movements and helps in full track of inventory

## • Store Issue

Screen helps to issue stock

## • Store Receipt

Screen helps to Receipt stock

## • Material Demand Summary

The Wizard in the screen collects the inventory demanded through Sales Order, Purchase indent and helps to raise Purchase Order

## • Industry wise custom field generation

Customer can create custom data capturing field  
( date,textbox,dropdown and multiselect) upto 10 levels



## BOOKS

## ACCOUNTS

### • Chart of Accounts

Screen Displays Ledger account and Groups in tree View

### • Multi Currency Ledger

user can create ledger with Non Local Currency

### • Opening Balance

Screen helps to feed in balance for Asset and liability ledger

### • Opening Balance Uploader

Opening balance can also be uploaded using CSV File

### • Journal

Screen helps to create all types of accounting entries

### • Multi Currency Journal

Screen helps to create all types of accounting entries with more the one currency

### • Journal Uploader

User Can upload Accounting entries using CSV Format File

### • Record Income

Screen helps to record indirect Income

### • Sales Invoice Register

Screen helps to find all unpaid invoices

### • Receive Payment

Screen helps to receive payment againts the Sales Invoice with Bank, cash and Cheque

### • Record Expenses

Screen helps to record indirect Expenses

### • Purchase Invoice Register

Screen helps to find all unpaid invoices

### • Make Payment

Screen helps to Make payment againts the purchase Invoice with Bank, cash and Cheque

### • Credit Note

Credit Note screen helps to record cash Discount for sales / Purchase

### • Debit Note

Debit Note screen helps to record cash Discount for sales / Purchase

### • Cash Receipts and Payment

Cash Transaction can be created in this screens

### • Bank Receipts and Payment

Bank Transaction can be created in this screens

### • Contra

Cash Deposit, withdrawal and Inter Bank transfer Transaction can be created in this screens

### • Intra Company Transfer

User can transfer any ledger balance with a company with the Function

### • Fund Transfer

This Screen helps to amount from Local Currency to Forgien Currency

### • Day Book

Day Book Displays the debit and credit for selected period

### • Outstanding Balance

Screen Displays ledger Balance of the selected Groups

### • View Ledger

View ledger displays single and Multiple ledger transactions

### • Trial Balance

Trial Balance Displays ledger Accounts balance for selected period

### • Profit and Loss

Displays Profit / Loss for the Selected Period

### • Balance Sheet

Displays Asset and Liabilities for the Selected Period

### • Cash Flow Projections

Screen Displays Promised Cash Inflow and outflow and Sales And Purchase Due's

### • Cash Flow Statement

Cash Flow Statement display Cash flows for the type

### • Reconciliation

User can Reconcile all type of ledgers using CSV Format files

### • Post Date Cheque

All Cheques Issued and Received will be displayed and user can provide the cheque realization date

### • Freeze Accounting Period

User can Generate Accounting Period (Monthly, quarterly or Custom) and Freeze all Transactions for the period

### • Year End Closing

On end of year the year end Closing Wizard helps to calculate P/L and transfers Closing balance to Next Fiscal Year

### • Multiple Format on Reports

User can choose predefined Reports

### • Custom Status Work Flow

User can Set status Work flow

### • Custom Fields

User can add Dynamic fields to capture data and get MIS reporting (upto 3 levels)

### • Export Data

User can export all Ledger data and Accounting transaction to a excel file

### • Industry wise custom field generation

Customer can create custom data capturing field ( date,textbox,dropdown and multiselect) upto 10 levels

## EFFORTLESS ENTERPRISE MANAGEMENT

### AT YOUR FINGER TIPS



## SCALE BOOKS

